

Name of Driver/Chaperone _____
Please print

St. Peter Lutheran School
Field Trip Driver/Chaperone Agreement
2025-2026 School Year

Please read and complete both sides of this form!

A separate Agreement Form must be turned in for the Current School Year by every adult who may drive, chaperone or accompany students on a St. Peter Field Trip or Event during the current year. ***This includes: Parents, Grandparents, Guardians, other Relatives, etc.***

***INCLUDE A COPY OF YOUR DRIVER'S LICENSE AND INSURANCE WHEN TURNING IN THIS FORM!**

The following items must be on file in the school office EACH school year before driving and/or chaperoning:

1. This signed Field Trip Driver/Chaperone Agreement form (for the current school year)*
2. Copy of valid driver's license – **please update the office copy if it expires during the current year!**
3. Copy of valid auto insurance on the vehicle being driven for the trip– **please update if it expires during year!**
4. National Child & Youth Safety Background Check completed **every 3 years**
5. National Child & Youth Safety Training completed (A St. Peter Badge will be issued upon completion)
6. ICHAT State of Michigan Driver History Check completed **every school year**

Please save a copy of this checklist before turning in your Agreement Form and refer to it before EVERY Field Trip for the current School Year! If you are unable to answer YES to all statements, you will not be on the list of approved chaperones.

- ✓ **I have a Valid (non-expired) St. Peter School Badge.**
- ✓ **My Driver's License is current and will not expire before the date of the Field Trip.**
- ✓ **My Auto Insurance is current and will not expire before the date of the Field Trip.**

If any of the above is **not current** before each field trip, it is your responsibility to turn in the appropriate valid copies at least two weeks before the event. If you do not have a St. Peter Badge or it has expired, contact the school office immediately.

TURN OVER 

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As a field trip driver/chaperone, I will:

- Make the safety of the children in my care my first priority before, during, and upon return from the trip.
- Follow the directions of the classroom teacher or staff person in charge.
- Provide my cell phone number **to the teacher in charge** and the school office so I may be reached in case of emergency.
- **Refrain from using cell phones or any other electronic devices while driving**, except in the case of emergency.
- Follow the route provided to and from the destination with NO additional stops except in the case of emergency.
- Provide and require the use of a functional seatbelt for every vehicle passenger.
- Refrain from smoking, alcoholic beverages, or drugs (including prescriptions that affect one's ability to operate a vehicle) during or before the trip.
- Allow only appropriate music or "G" rated movies to be played (if applicable).
- Represent St. Peter appropriately by modeling acceptable behavior for field trip visitors.

Please read and check the boxes below before turning in this form:

- ☐ I have read and understand the above policy.
- ☐ I agree to follow the field trip policy of St. Peter Lutheran School and the expectations for a driver/chaperone.
- ☐ I understand that St. Peter will run an ICHAT background check prior to the field trip.
- ☐ I understand that failure to follow this agreement may result in loss of privileges to serve as a driver and/or chaperone for future field trips.

Parent Signature

Date

Cell Phone: